

Community
College
of Philadelphia
The Path to Possibilities.

OFFICE OF ACADEMIC AFFAIRS
MEMORANDUM

TO: Dr. Stephen Curtis
FROM: Judith Gay
DATE: March 3, 2012
SUBJECT: Institution-Wide Committee Minutes of February 27, 2012

The Institution-Wide Committee met on Monday February 27, 2012 and the following actions were taken:

The Committee considered the:

- (a) Approval of the Minutes of November 28, 2011 (Please see attached minutes and the revised documents.)**
- (b) Revision of the Medical Assisting Program Curriculum**

Action taken: Recommend approval of the proposed Medical Assisting Program revision.

(In order to make changes effective Summer 2012, this was submitted separately on February 27th for accelerated approval.)

c: Tom Hawk
John Jones
Pamela Gallimore